
COLLABORATIVE WORKING POLICY

Prepared By:

KEELAGHER OKEY ASSOCIATES LIMITED
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Signed:



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31/01/2026	6.0	Collaborative Working Policy			

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PART 1 | POLICY STATEMENT

Keelagher Okey Associates Ltd recognise the importance of working closely with the selected parties in certain situations in order to bring added value to our clients, our partners and Keelagher Okey Klein.

This statement is a declaration of the Director's intent that Keelagher Okey Associates Ltd shall, where appropriate, select and develop strong and effective collaborative business relationships that achieve added value for the client, our partners and Keelagher Okey Klein.

This policy states that Keelagher Okey Associates Ltd shall ensure:

1. That a 'business case' for partnering is formed before contemplating any collaborative working relationship.
2. That where Keelagher Okey Associates Ltd choose their collaborative partners, they are selected against predetermined selection criteria.
3. The degree of integrated working agreed with each partner is appropriate to deliver the desired objectives.
4. The integrated working methods with each partner are fully defined, agreed and documented before any collaborative working occurs.
5. That each collaborative relationship is delivering 'added value' in line with expectations.
6. That personnel working in collaborative situations are sufficiently and appropriately skilled to do so.
7. The agreement of an exit strategy before commencing collaborative working with any partner.
8. This policy is communicated effectively to all personnel and made available to any interested party.
9. That experience is used to continually improve the collaborative working approach.

Implementation of this policy shall be monitored through Keelagher Okey Klein's audit and assessment processes to BS EN ISO 9001 : 2015.

This policy will be reviewed annually to ensure that the management system is effective, consistently implemented and continually improved.



Name: Derek Bradshaw
Position: Managing Director
Date: 31st January 2026